



# Holy Trinity Catholic Church and School

## Facility Space and Grounds

### User Deposit and Fee Schedule



User Donations and Deposit Fees will be billed by the parish office upon approval of the event. Checks are to be made payable to *Holy Trinity Catholic Church*.

#### Church

- The church space cannot be used except for weddings and funerals. See Wedding and Reception Use Policy and Funeral Use Policy.
  - Fee: Parishioner - \$500.00; Catholic Non-Parishioner - \$1,250.00
  - Deposit: None

#### Parish/Community Center Space

- Parish Organizations and Events – no fee
- Community and Outside Organizations and Events
  - Fee: \$500.00
  - Deposit: \$100.00

*Note: All fees and deposits must be paid in advance. Deposits will be returned after verification that furnishings were returned to their original configuration and facility space is clean and undamaged.*

#### Cafeteria

- Parish Organizations and Events – no fee
- Community and Outside Organizations and Events
  - Fee: \$500.00
  - Deposit: \$100.00

*Note: All fees and deposits must be paid in advance. Deposits will be returned after verification that furnishings were returned to their original configuration and facility space is clean and undamaged.*

#### Kitchen

- Parish Organizations and Events – no donation required
- Community and Outside Organizations or Events
  - Fee: <sup>1</sup> \$250.00
  - Deposit: <sup>1</sup> \$100.00

<sup>1</sup>*Fee and deposit are in addition to the fee and deposit required for Parish/Community Center space and/or Cafeteria space.*

*All fees and deposits must be paid in advance. Deposits will be returned after verification that furnishings were returned to their original configuration and facility space is clean and undamaged.*

#### Library

- Parish Use Only

#### Youth Room

- Parish Use Only

## **Gymnasium**

- Parish Organizations and Events – no donation required
- Community and Outside Organizations and Events
  - Fee:<sup>2</sup> \$500.00 (minimum of 5 hours), \$100.00 each additional hour
  - Deposit:<sup>2</sup> \$100.00

## **Athletic Fields**

- **Soccer Fields I, II, or III**
  - Please contact the president of the Athletic Association for schedule of fees and deposits.<sup>2</sup>
- **Softball Diamonds A and B**
  - Please contact the president of the Men's Club for schedule of fees and deposits.<sup>2</sup>

<sup>2</sup>*All fees and deposits must be paid in advance. The deposit for the gymnasium and athletic fields will be returned upon verification that facilities and fields/diamonds are left clean. Proof of liability coverage for some teams and/or leagues must be verified before usage takes place. Use of alcoholic beverages will be authorized only by the Facilities Use Committee. Any injury to persons or damage to parish property as a result of alcoholic beverage use will result in personal liability and cost of repairs. Use of illegal substances will not be tolerated.*

**Pavilions – Not available at this time.**